

**ST.THOMAS AQUINAS/ST. JOHN**  
**Matthew 25 Committee Meeting**  
**January 21st, 2018**  
**St. John's Student Center Basement**

**People Present:**

Ed Welch, John Muenzer, Joe Liberato, Jim Rechten, Fr. Jake, Paul Charette, Bob Taylor, Mike Green, Ray Vlasin, Maureen Dillon, Ann Zygmuntowicz, Carolyn Curran, Fr. Mark

**Agenda Items**

Topic	Facilitator
<p>Prayer</p> <p><i>All:</i> Loving God, font of all compassion and generosity,            We thank you for calling each of us to this ministry. As we meet today in your name we ask that you send us the Spirit's wisdom to guide us in making decisions that involve the wellbeing of so many people. Enflame our hearts with compassion for all those who suffer and need our help.</p> <p>As we deliberate may we honor one another by keeping an open mind.            May we voice our truth with clarity, and listen attentively to one another with a receptive heart, that, together, we may discern your will. Unite us in confident agreement as we select the groups who will receive these funds. We ask this in Jesus' name. Amen.</p>	Joe
<p>Norms of Collaboration - Behaviors of high functioning groups</p> <p>Background of Norms</p> <p>Review and choose a norm you need to keep in mind</p>	Joe
<p><a href="#">Review policies</a> (* Confirm your understanding, + new learning, ?Question)</p> <p>What is consensus?</p> <p><i>Notes:</i>            What does #2 mean?            Matthew 25 has to operate as a standing sub-committee of the Finance Committee (as stated on 1e of the April 2016 policy).            Communication flows - 31 - mission speaker chosen by pastor and the committee. Used to be a mission speaker was chosen from the recipients            Things are out of date on the website. May need to update the policies            Can put the minutes on the website.            #31 doesn't need to be in there - combine with #6.</p> <p>We need a policy and procedure about how to update the policies.            Internet dialogue needs to be between committee members - outside of the meetings, how do we make decisions. We had a policy to not make decisions by email. We need to clarify this.            #5 - subcommittee makes the decisions and just share - informational.            We need to explain dire - possibly have synonyms for dire.            #9 - add keeping in accord with catholic social teaching. Documents to follow.</p>	Joe

<p><i>Possibly add rotating membership</i></p> <p><i>Specify that we will update the bylaws every two years.</i></p> <p><i>Subcommittee For policy review - Mike, Fr. Mark, Paul, Jim. Send it out to read and bring their comments to the next meeting.</i></p> <p><i>How do we advertise? Anyone in the parish can submit a proposal. Explain what dire human need.</i></p> <p><i>In the agenda have a item to hear comments from the parish.</i></p> <p><i>Other committee's have outside secretaries. Could this work for us?</i></p> <p><i>How are we going to communicate regularly with the team.</i></p> <p><del>Consensus Model (What is the consensus model? Will it work for us? How will we arrive at decisions?)</del></p>	
<p>Change from Consensus to Majority</p> <p>Notes: <i>Fr. Jake privileged to start Matthew 25. Whole parish voted to share to dire needs. Propose to operate by consensus. Use democracy by plurality.</i></p> <p><i>Sub-committee generate ideas and bring that back to the group as a whole.</i></p>	Fr. Jake
<p>Proposed Updates to <a href="#">Policies</a></p> <ul style="list-style-type: none"> <li>● Subcommittees respond to proposals with a thank you letter.</li> <li>● Have a consistent chair (longer term?)</li> <li>● Clearly Articulate Subcommittee structure</li> <li>● Other?</li> </ul> <p>Notes: <i>Conversation about a permanent chair and secretary. Have Vice Chair.</i></p> <p><i>Good idea - Denise need to connect with people.</i></p> <p><i>Proposal to make a year chair.</i></p> <p><i>Secretary</i></p>	Joe
<p>Matthew 25 Logo <i>Paul talked to our graphic artist to make a Matthew 25 logo.</i> <i>Paul wants to make connect with the graphic artist and add words in the logo from Matthew 25.</i></p>	Paul

<p><i>Have a common theme on the baskets, website, bulletins</i>  <i>Mike is working on mobile donations on the phone - have a student interested</i>  <i>Like branding idea</i>  <i>Paul will go to Kelly to put something together.</i></p>	
<p>Finance Report</p> <p><i>Notes</i>  <i>Description has changed - July 1st - Ed will send new language. 5% is calculated on the average for the previous year goes to every week. Plus all of the money in the extra contribution amount. Total amount would be \$36,000. The amount this year is \$48,000.</i></p> <p><i>Thinking people are putting more in the basket.</i></p> <p><i>Ash wednesday and holy thursday the entire collection goes.</i></p> <p><i>No longer makes sense for christmas and easter to select two.</i></p>	Ed
Norms Review	
<p>Maureen - East</p> <p>Ann - East</p>	
April 13th 3 to 4 PM - Friends of Kenyan Orphans.	
Next Meeting:	